

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
September 17, 2015

The meeting of the Camden County Improvement Authority was held on September 17, 2015 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

PRESENT:	Ms. Rohrer	ABSENT:	None
	Mr. Schooley		
	Mr. Spearman		
	Mr. Stevenson		
	Chairman Hosey		

ALSO PRESENT: Mr. James Blanda, Executive Director
Mr. David Patterson, Solicitor
Mr. James Lex, Chief Operating Officer
Mr. Patrick Shuttleworth, Director of Administration
Mr. David McCollum, Chief Financial Officer
Mr. Gino Lewis, Director of Community Development
Mr. Harry Collins, Senior Project Manager
Ms. Tracy Wilson, Executive Assistant
Ms. Maria Mamas, Administrative Assistant

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #168-13 dated December 9, 2013. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

Before voting on the August minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10 day period time. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Schooley**, seconded by **Mr. Stevenson**, with three ayes and two abstentions, to approve the minutes from the August 13, 2015 Board Meeting:

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson	ABSENT:	None
NAYS:	None	ABSTAIN:	Ms. Rohrer Chairman Hosey

Motion was made by **Mr. Schooley**, seconded by **Mr. Stevenson**, with three ayes, and two abstentions, to approve the closed session minutes from the August 13, 2015 Board Meeting:

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson	ABSENT:	None
NAYS:	None	ABSTAIN:	Ms. Rohrer Chairman Hosey

Motion was made by **Mr. Spearman**, seconded by **Mr. Stevenson**, with four ayes and one abstention, to approve the minutes from the August 20, 2015 Special Board Meeting:

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
NAYS:	None	ABSTAIN:	Ms. Rohrer

Mr. Blanda presented his Executive Director's Report. A copy is on file at the Authority's office.

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson** with five ayes, the following Resolution was adopted:

RESOLUTION 147-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY
LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Authorizing the issuance of County Capital Bonds to the New Jersey Local Finance Board pursuant to N.J.S.A. 40A:5A-6

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted:

RESOLUTION 148-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A SUB-RECIPIENT AGREEMENT WITH THE COUNTY OF
CAMDEN TO ADMINISTER CDBG HOME FUNDS ON BEHALF OF CAMDEN
COUNTY

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Authorizing the annual sub-recipient agreement with the County of Camden to administer the Department of Housing and Urban Development Community Development Block Grant and Home Funds on behalf of the County of Camden

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted:

RESOLUTION 149-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE AWARD OF 2015 CDBG FUNDS TO VARIOUS PARTICIPATING MUNICIPALITIES AND SOCIAL SERVICE AGENCIES IN AN AMOUNT OF \$2,137,531.00

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None

ABSTAIN: None

Authorizing the acceptance of \$2,137,531.00 in Community Development Block Grant Funds and approves the allocation of these funds to the Municipalities participating in the Urban, County and Social Services Activities Programs

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted:

RESOLUTION 150-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AWARD OF 2015 FEDERAL HOME FUNDS TO ELIGIBLE APPROVED HOUSING PROJECTS IN VARIOUS MUNICIPALITIES THROUGHOUT CAMDEN COUNTY IN AN AMOUNT NOT TO EXCEED \$778,314.00

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

ABSTAIN: None

NAYES: None

Authorizing the award of 2015 Federal Home Funds to eligible approved housing projects in various Municipalities throughout Camden County in an amount not to exceed \$778,314.00

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted

RESOLUTION 151-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF
CAMDEN TO ADMINISTER THE CAMDEN COUNTY CATASTROPHIC ILLNESS IN
CHILDREN RELIEF FUND LOAN PROGRAM

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Authorizing a Shared Services Agreement with the County of Camden for the Authority to administer the Camden County Catastrophic Illness in Children Relief Fund Loan Program

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted

RESOLUTION 152-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AN AWARD OF CONTRACT BY AND BETWEEN THE
AUTHORITY AND VARIOUS VENDORS FOR THE PURCHASE OF COPY,
COMPUTER PAPER AND ENVELOPES PURSUANT TO THE CAMDEN COUNTY
COOPERATIVE PRICING SYSTEM ID # 57-CCCPS

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Approving a six (6) month extension with various vendors for copy paper, computer paper and envelopes under the Camden County Cooperative Pricing System

After review and discussion, and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with four ayes and one abstention, the following Resolution was adopted:

RESOLUTION 153-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING A PARKING LICENSE AGREEMENT WITH ROWAN UNIVERSITY

AYES: Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None

ABSTAIN: Ms. Rohrer

Approving an Amendment with Rowan University for the Authority to reassign sixty (60) spaces to the Authority managed lot at 5th and Martin Luther King Boulevard in the City of Camden

After review and discussion, and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted

RESOLUTION 154-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A CONTINUATION OF THE MAINTENANCE CONTRACT WITH
SIEMENS INDUSTRY, INC. FOR MAINTENANCE OF THE FIRE ALARM SYSTEM
AT THE AUTHORITY PARKING CENTER IN THE CITY OF CAMDEN

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYS: None

ABSTAIN: None

Authorizing the continuation of a fire alarm maintenance contract with Siemens at the CCIA Parking Center in the City of Camden

After review and discussion, and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted

RESOLUTION 155-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A LEASE AGREEMENT WITH RICOH USA, INC. FOR LEASE OF
A COPY MACHINE

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYS: None

ABSTAIN: None

Approving a forty eight (48) month lease agreement with Ricoh USA, Inc. for the lease of a copy machine under State Contract #82709

After review and discussion, and upon motion by **Mr. Spearman**, seconded by **Mr. Schooley** with five ayes, the following Resolution was adopted

RESOLUTION 156-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
RESCINDING A CONTRACT AWARD TO WALKER & ASSOCIATES FOR
ENGINEERING SERVICES AT THE CCIA PARKING CENTER IN THE CITY OF
CAMDEN AND AWARING AN ENGINEERING CONTRACT FOR SAME
ENGINEERING SERVICES TO THE HARMAN GROUP

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYS: None

ABSTAIN: None

Rescinding an award of contract to Walker & Associates for Engineering Services at the CCIA Parking Center in the City of Camden and awarding a contract for same Engineering Services to the Harman Group

After review and discussion, and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted

RESOLUTION 157-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson

ABSENT: None

NAYS: None

ABSTAIN: Ms. Rohrer on
Cooper Medical
School of Rowan
University and the
Rowan/Rutgers
Joint Board;
Chairman Hosey
On Joseph Jingoli
And Northwest

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget to which Mr. McCollum confirmed.

After review and discussion, and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted

RESOLUTION 158-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE AUTHORITY TO GO INTO CLOSED SESSION

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	None
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The Commissioners entered into closed session at 8:52 a.m. to discuss Crossroads and Clementon Redevelopment Projects, Campbell's Field Lease, M. Hagarty and new hire personnel matters, transfer of Lakeland property, Cooper Medical School construction claims

*Upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, the Board returned to Open Session at 9:49 a.m.*

At this time two walk on Resolutions were introduced

After review and discussion, and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted

RESOLUTION 159-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING THE HIRING OF ZUNAIRA SHAIKH

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	None
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Approving the hiring of Zunaira Shaikh as Finance Assistant for the CCIA Finance Department with a salary of \$42,500.00

After review and discussion, and upon motion by **Mr. Spearman**, seconded by **Ms. Rohrer**, with five ayes, the following Resolution was adopted

RESOLUTION 160-15

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING THE HIRING OF ROBERT W. HARRIS

AYES:	Ms. Rohrer	ABSENT:	None
	Mr. Schooley		
	Mr. Spearman		
	Mr. Stevenson		
	Chairman Hosey		

NAYS:	None	ABSTAIN:	None
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Approving the hiring of Robert W. Harris as a Program Manager for Community Development with a salary of \$45,000.00

Chairman Hosey opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Stevenson**, seconded by **Mr. Spearman**, with five ayes, to adjourn the meeting at 9:50 a.m.

Respectfully Submitted,



Maryanne Manning
Recording Secretary